

RC: 1925566



BLUTEK PROJECTS AND OIL SERVICES LIMITED



COMPANY PROFILE

TABLE OF CONTENTS

Company Overview	pg 1
Mission and Vision Statements	pg 2
Company Objectives	pg 3
Our Core Values	pg 4
Principal Services	pg 5-15
a. Engineering and Construction	
b. Oil spill Remediation	
c. ICT Services and Consultancy	
(i) Development of Data Management and Content Repository System.	
d. Maintenance Services	
e. Technical Manpower Supply	
f. Oilfield Security Provision	
g. Procurement	
h. Project Management	
i. Marine Logistics and Support	
j. Equipment Leasing	
k. Environmental Lab Analysis	
l. Haulage of Petroleum Products	
m. Tank Cleaning	
n. Heavy Duty Lifting and Decommissioning	
o. Tower Services	
p. General Contracts	
Service Strategy	pg 15
Organizational Chart	pg 16
Policy Statements	pg 17-21
i. Quality Assurance/ Quality Control	
ii. Health and Safety	
iii. Environmental Protection	
iv. Drugs and Alcohol	
Corporate Social Responsibility	pg 22
Previous Jobs done	



■ 1.0 COMPANY OVERVIEW

BLUTEK PROJECTS AND OIL SERVICES LIMITED is a key indigenous player in the Energy Industry within Africa, registered in Nigeria as an energy company focused on supporting the Industry, hence ensuring that quality, innovation and partnership underpin all of our activities. BLUTEK is committed in ensuring sustainability, reliability and safety throughout our dealings in the industry. We are able to deliver quality products, services and after sales support to meet clients' value.

As a reliable and professionally managed organization, BLUTEK delivers a premium service backed excellent expertise. We have ventured into relevant support services in the upstream and downstream sector of the Oil and Gas industry as listed herein and are equipped to render services on Engineering design, procurement, construction, fabrication, IT infrastructure power and Telecommunication, Data Center installation Testing and commissioning, surface protection, rope access, Tank cleaning, Equipment leasing, manpower supply and project management.

BLUTEK has a reputation for quality performance and on time delivery. We place reliance and strong emphasis on cutting edge technology and innovation to services delivery in the Nigeria Oil and Gas, and related industries.

The management of the company is headed by a young, vibrant and professionally qualified Chief Executive officer Engr. Assumpta Umenta, under whose leadership the company has revitalized all its core business values and expanded into new ventures with the intention of moving the company to greater heights. Based on the experiences of the management team and staffers. BLUTEK intends to position itself in the context of major players in all its areas of specialization.





OUR MISSION STATEMENT:

Our mission is to contiguously use innovative processes to perform our services in a timely and cost-effective manner to exceed customer expectation while maintaining our responsibility as corporate citizen

“Our Achievement is the complete satisfaction of our client, from initial contact to our timely delivery of all our products and services”



OUR VISION STATEMENT:

To be the leading Nigerian company that delivers complex projects in the Nigeria Oil and Gas and industry and corporate organizations.



COMPANY OBJECTIVES

- ✔ To provide improved and quality service to customers.
- ✔ Constantly build and update the quality, professionalism and productivity of staff.
- ✔ Develop methodology for making use of available and emerging technology
- ✔ Adhere strictly to professional codes of ethics and conducts.
- ✔ Develop management systems, policies and work conditions that would always improve the well being of staff.
- ✔ Improve the mechanism for the provision of solutions to the nation's economic and social challenges.
- ✔ Develop access to discourse in the sustainable development of the communities in which we operate.

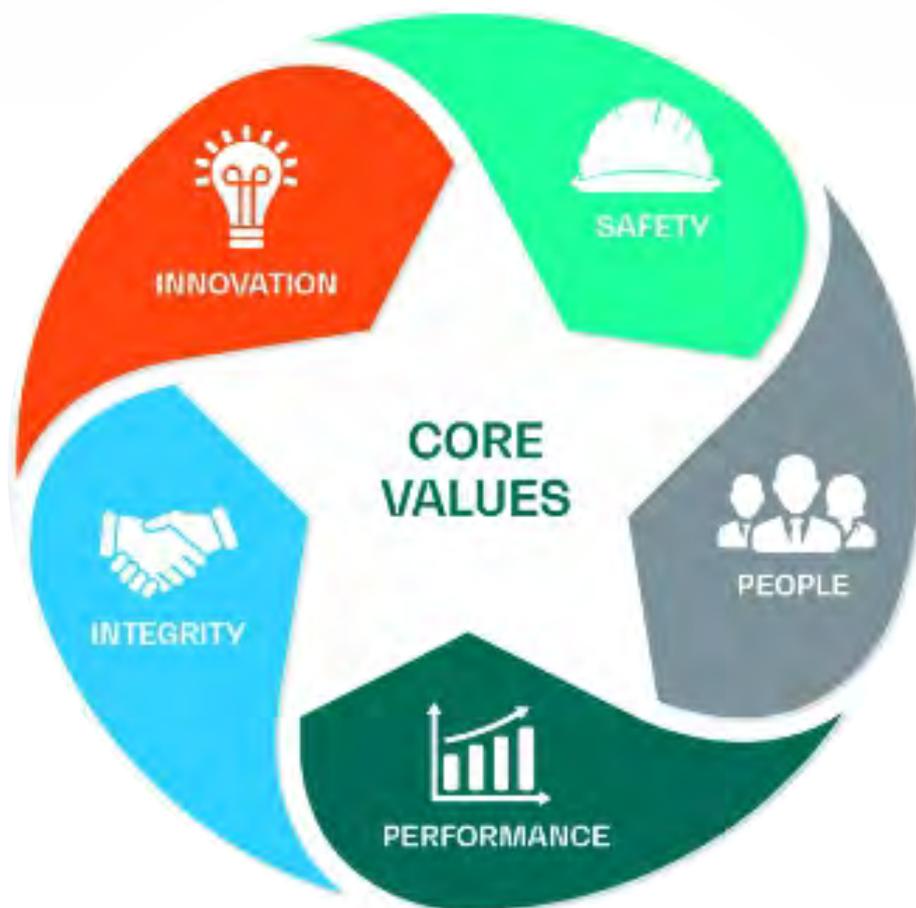


■ OUR CORE VALUES

At BLUTEK, we are guided by the following core

Values:

- ☑ Quality
- ☑ Integrity
- ☑ Transparency
- ☑ Innovation
- ☑ Teamwork
- ☑ Ethical Conduct
- ☑ Responsibility





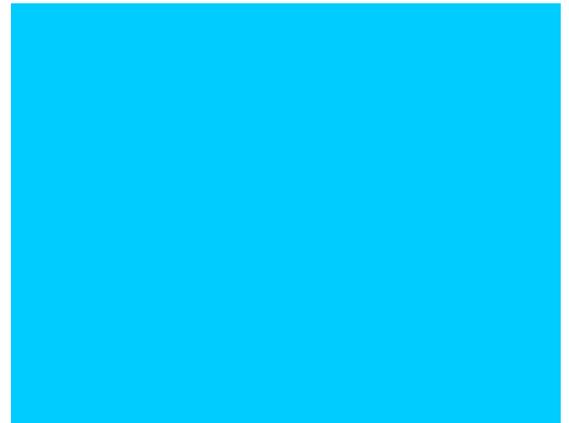
■ PRINCIPAL SERVICES

Our Service offering in Engineering and Construction space are far-reaching and includes the following:

- ☑ Fabrication and installation of pipelines: Piping, storage tanks, barges, steel work, pipe support, etc.
- ☑ Specifications/designs of flexible un-bonded flowlines (static/dynamic) and associated system.
- ☑ Well Head Platforms.
- ☑ Hook Up Arms
- ☑ Repairs and Sectional Replacement of vandalized & corroded lines.

(a). ENGINEERING AND CONSTRUCTION

BLUTEK is engaged in the provision of all engineering and construction needs of the Oil companies. Our area of operations are, but not limited to Mechanical, Civil, Building, Electrical, Design and construction of Roads and Bridges, Road networking/Metropolitan Drainage System.



(b). OIL SPILL REMEDIATION

BLUTEK's remedial action objective is to restore the site to a condition fit for purpose and land use as reasonably practicable. The remedy shall seek to remove or mitigate any significant human or environmental risks from the Chemicals of Concern (CoC), TPH, and stated in the site assessment. The BLUTEK standard and objective is to reduce to the barest the concentration of Total Petroleum Hydrocarbon (TPH) to the target level of 50mg/kg as outlined in Environmental Guidelines and Standards in Petroleum Industries in Nigeria (EGASPIN).

©. MAINTENANCE SERVICES

BLUTEK offers a wide range of maintenance and repair services for onshore and Offshore facilities. Some of these services are:

- ☑ Rig maintenance and management
- ☑ welding
- ☑ Crane structure
- ☑ Mechanical Fittings
- ☑ Protective coating and surface repairs including shot blasting.
- ☑ Process column access



(d) ICT SERVICES AND CONSULTANCY

The BLUTEK role of ICT in business is to provide innovative ICT solutions in areas of IoT, Cloud, Networking, Internet, Software tools and systems that enable efficient communication, data management, analysis, and decision-making processes, as well as to enhance productivity, customer engagement, competitive advantage

Our services cover the following key areas: and our team comprises of veterans and experts in different market verticals.

IT Infrastructure, Power & Telecommunication

• IP Network Infrastructure • Video Conferencing Solution Design – Rental | One Off Installation etc. • ELV Systems – UPS, Power Conditioning for Critical Infrastructures. • Wireless Network • IP Surveillance Solutions • Unified Communications • Call Centre Solutions • Messaging Systems, Microsoft Teams • Virtualization • Storage • Remote Support • Structured Cabling • Customer Relationship Management (CRM) Solutions

IT Consultancy Services

• On-site / Off Site Hardware Installation services.

IT Systems Design, Engineering and Procurement

We do provide consultancy, professional and managed services which has earned us an excellent reputation in the industry. Our years of experience and expertise has earned us the capacity to have executed various projects in different vertical market sectors in Nigeria such as

• Technology, Media & Telecoms • Healthcare & Life Sciences • Energy & Utilities • Government • Investment Banking • Financial and Consulting Services • Retail & FMCG • Engineering & Defense.

More on Our Telecoms Products & Solutions we offer:

Procurement and installation Data Center Equipment
Hosted PBX and VOIP
Contact Center Solution.
DID E1 PRI/SIP Trunking Solutions
Fixed/shared internet solutions Design
Fiber to Home (FTTH)
Machine to machine (M2M)
Point to Point/ Multipoint Radio solutions



DEVELOPMENT OF DATA MANAGEMENT AND CONTENT REPOSITORY SYSTEM

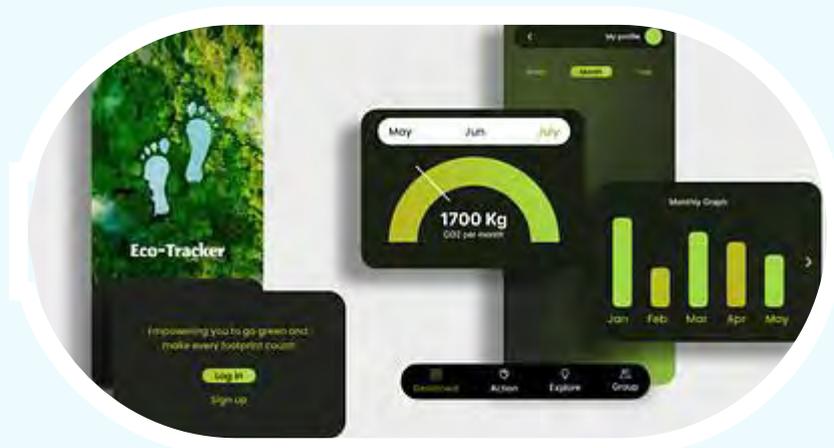
BLUTEK PROJECTS is a content repository system that consolidates and manage research reports, lab data, imagery, public health assessments, and other digital assets critical to its services and community development projects. A customized solution to meet specific goals around content management, collaboration, security, and analytics.

GOALS OF THE PROJECTS

1. Centralize relevant content from remediation studies, impact assessments, livelihood programs, and health analyses.
2. Track progress of remediation efforts across contaminated sites with geospatial data.
3. Provide secure access to sensitive information to authorized team members only.
4. Make available free and paid public reports and awareness content to promote transparency.
5. Use metadata to tag content by location, project, contaminant type, etc. for better reporting.
6. Integrate repository with other systems like contaminant database, ERP, CRM to sync key info.
7. Options for public sharing of content via customizable portals with access controls
8. Archival and records management capabilities for long term retention.
9. Extensibility to bring in new data sources, content types, and integrations over time.
10. Streamline team collaboration through asset sharing and review/approval workflows
11. Provide granular, role-based permissions to secure sensitive content
12. Integrate with existing systems via APIs to sync users, metadata, and documents.
13. Generate insights via dashboards, reports, and analytics powered by metadata

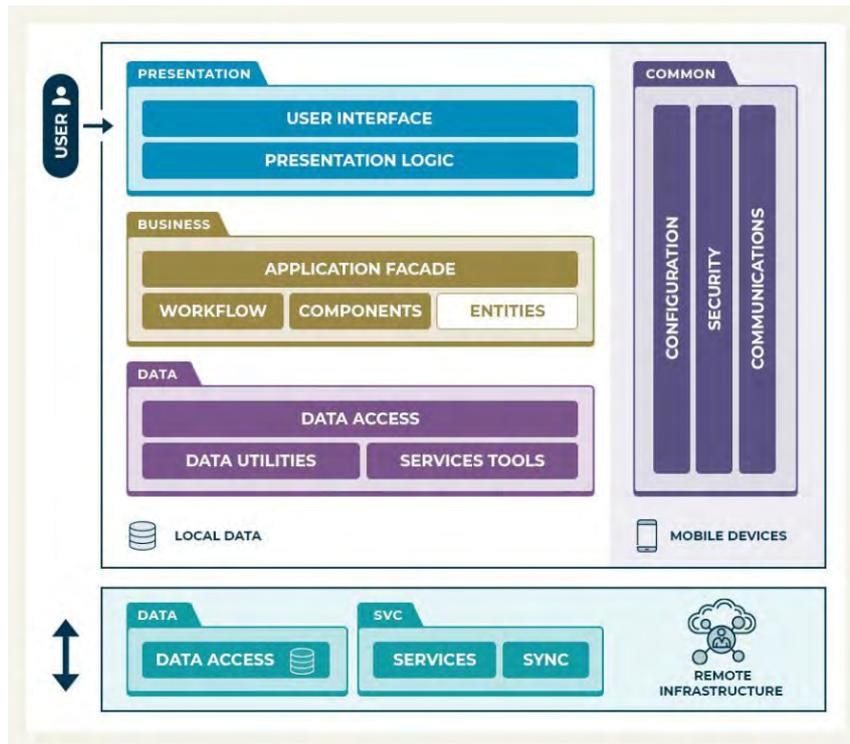
SYSTEM FEATURES

1. Flexible content models and metadata management
2. Robust permissions and access controls
3. Multi-stage workflows with approval
4. Version histories and roll backs for
5. Notifications, comments, and collaboration Customizable reporting dashboards



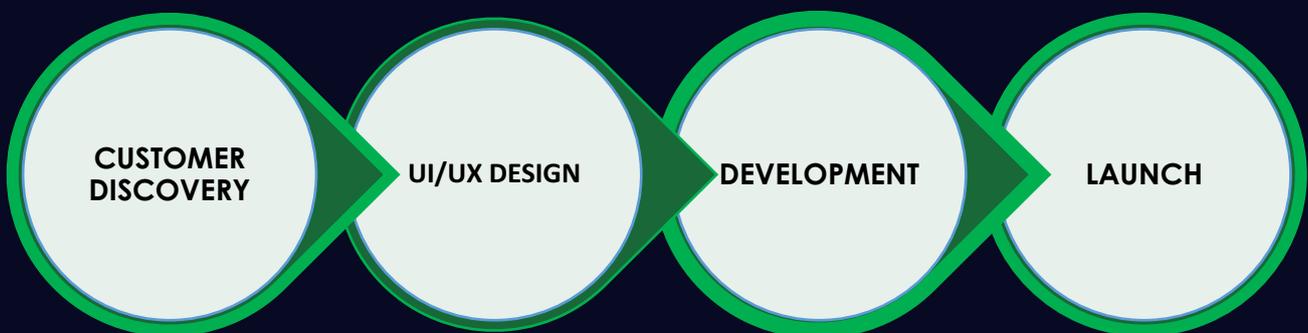
TECHNICAL SPECIFICATIONS

1. React/Redux frontend optimized for web and mobile
2. Node.js/NestJS backend with Express APIs
3. MongoDB sharded cluster on AWS DocumentDB
4. Amazon S3 for reliable storage across regions
5. AWS CloudFront CDN, ElasticCache, SQS, SNS
6. Elasticsearch for advanced search and analytics
7. Jenkins for CI/CD and test automation



METHODOLOGY APPROACH

Customer discovery - UI/UX Design – Development - Launch



USER CLIENT DEVELOPMENT

1. Web client for Admin
2. Web client for users
3. IOS APP for Users
4. Android App for users
5. Server Build & Management
6. Email service integration
7. Web client for Users
8. Android APP for Users
9. Database administration & Management
10. SMS service notification integration



PROJECT COMMUNICATION PLAN

1. The project will proceed using Agile Development Methodology and will involve bi-weekly virtual and physical meetings between the Consulting Development team and a stakeholder from the Project Owner as the exclusive resource for this project. We will provide progress reports during the life time of the project via mails, calls and video chats.
2. The Project Owner shall make available whatever resource or information that will be useful to the development team.
3. The Consulting Development team shall comprise of the Software Engineers that will be working actively on the project and shall include Quality Assurance personnel and Software Development personnel, who shall be available at every stage of the project.

PROJECT TEAM

1. 4 UI/UX Designers
2. 6 Full stack senior developers
3. 1 Project manager
4. 2 Quality Assurance personnel



(e). TECHNICAL MANPOWER

Manpower helps you to manage the ever-changing talent needs In today's world of work in which rapid access to the right talent has a powerful competitive advantage. With our thorough understanding of staffing trends and our deep pool of high qualified Candidates, we can deliver the talent, matching the right individual to the right job faster and with better business results.

Our technical manpower supply grants you access to suitably trained, qualified and experienced personal for Onshore and Offshore services. We are primed to mobilize at short notice and undertake a variety of roles in the Oil and Gas industry to ensure that our Client maintain smooth and seamless operations.

BLUTEK has exceptional market knowledge across the global energy industry. This allows us to understand your needs and respond quickly and efficiently with a solution that is tailored to suit your requirement.

(f). OILFIELD SECURITY PROVISION

We have a team of dedicated security professionals whose primary duty is to protect the personal and properties of our clients. To support our workforce, we have relevant equipment and vehicles fitted with high-tech security systems.





(g). PROCUREMENT

Our dedicated supply chain team, freight forwarders and clearing agents, warehousing and stock holding capabilities, network of offices both locally and internationally have established us as a supplier of choice to the major international oil companies in Nigeria. Our procurement team is always available providing our Clients with on-time response to their request while complying with all procurement policies. Our quality control team supports to ensure we never bargain for less. In all, on-time delivery and cost friendly transaction is our watchword.

(h). PROJECT MANAGEMENT

BLUTEK's Project Management capacity is ensured by our management team's extensive experience in several sectors and our partnership with several local and international Project Management Institutes some of which are : Amotai Global Services Limited, Drilling Fluids & Chemical Industry Ltd. and Propetrol Limited. We specialize in managing projects, training, general consulting and organizational process re-engineering. We cover in any industry. We take control of project definition, estimating and planning, and project controls. We focus on the deliverable at every stage of the project life cycle, including supply chain and procurement management.

(i). MARINE /LAND LOGISTICS AND SUPPORT SERVICES

At BLUTEK, we provide Marine/Land Logistics and Support services to meet all your offshore and onshore needs. We have an array of Marine assets like crew boats, Tug boats, Barges, etc. We can convey your personnel and equipment to and fro offshore and onshore location. BLUTEK also has seasoned caterers that can adequately and professionally meet our clients' culinary needs.





■ (j). EQUIPMENT LEASING

At BLUTEK, we have a range of equipment, light weight and heavy, for short term and long lease, They include:

- ☑ Platform Support Vessels
- ☑ Offshore Support Vessels
- ☑ Crew/Passengers Boats
- ☑ Estuary Tug/Push Boats
- ☑ Barges
- ☑ House Boats
- ☑ Cranes
- ☑ Bulldozers
- ☑ Excavators
- ☑ Cutlass
- ☑ Shovels
- ☑ Pay Loaders
- ☑ Trucks
- ☑ Air Compressors
- ☑ Generators
- ☑ Sand pots
- ☑ Waste Skips
- ☑ Mud skips
- ☑ Airless Machine
- ☑ Storage tanks
- ☑ Inspections kits
- ☑ Gauges

(k). ENVIRONMENTAL LAB ANALYSIS



■ (l). HAULAGE OF PETROLEUM PRODUCTS

BLUTEK provides Haulage services for petroleum products. We operate with high specification vehicles to guarantee safety from take-off point to delivery point both for cargo and driver. Our tanker drivers are professionals and highly experienced. With BLUTEK, you can rest assured that your products will be delivered safely and timeously.

(m). TANK CLEANING

At BLUTEK, We have expertise and experienced personnel in cleaning all kinds of tanks, no matter the internal configurations. Our methods reduces environmental risks and make the work safe for operators at the affordable price.

(n). HEAVY LIFT & DECOMMISSIONING

Decommissioning of offshore structures is highly technical. That is why at BLUTEK, we have put in place, solid systems to ensure that structures are not damaged in the process. Our heavy lift vessel is able to install large platforms in a single lift thereby limiting risks.

(o). TOWER SERVICES

Do you need to move vehicles and equipment from one place to another? BLUTEK provides you the best emergency solution, whether for short distances within a city or across cities, we are always at standby to give you quick and efficient towing service.



■ (p). GENERAL CONTRACTS

BLUTEK main objectives of contract management include ensuring that contracts are fulfilled, tracking the progress of contracts, and resolving disputes. Additionally, Our contract management helps to ensure the efficient flow of goods and services, protect company assets, and ensure compliance with regulations.



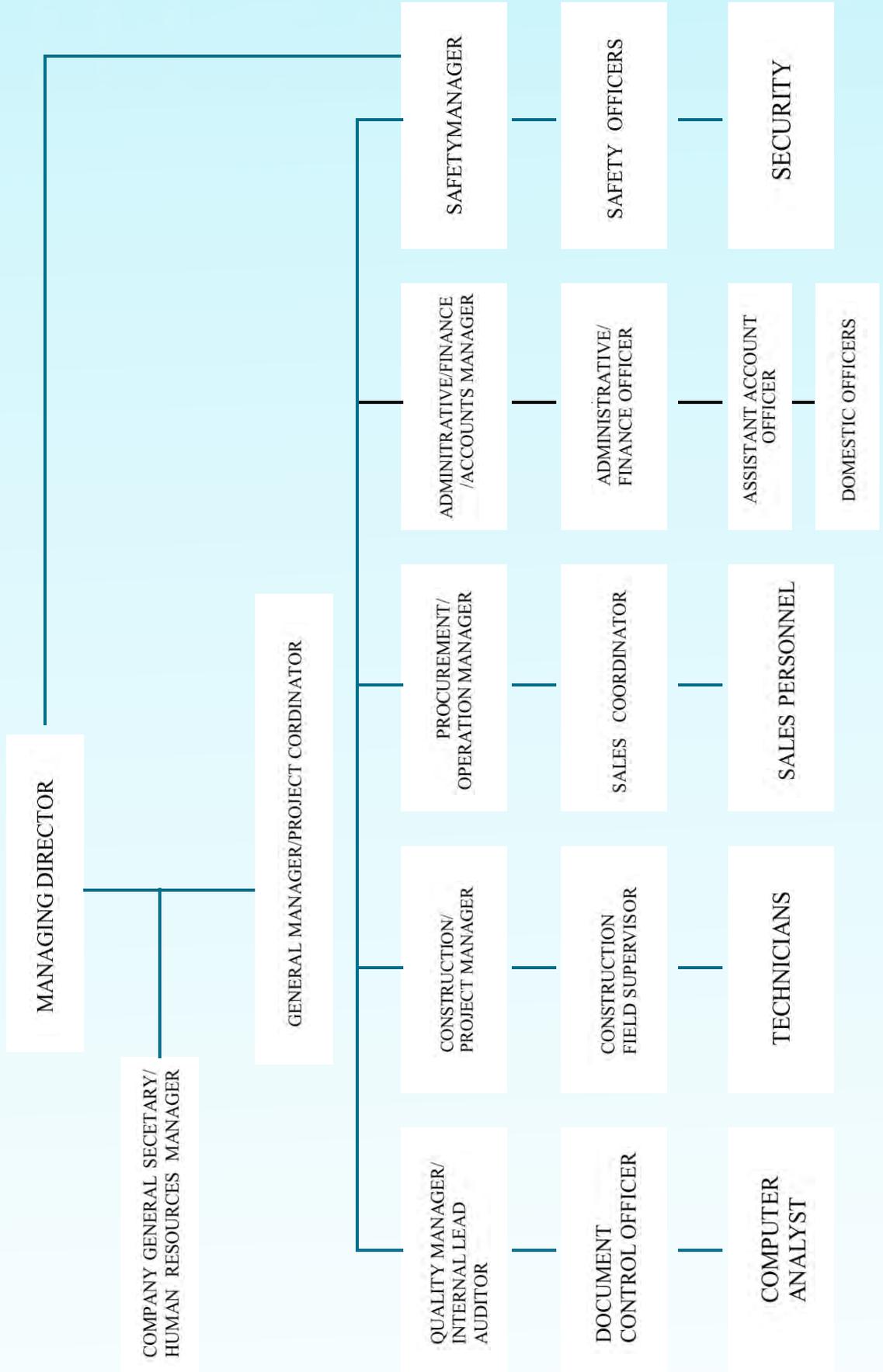
■ (0) SERVICE STRATEGY

We value our commitment to effectively serve our clients by establishing and maintaining the necessary system designed to conform to national and international standards. To achieve this, our Service Strategy acts as a guide.

- ✔ Provision of excellent services by Total Quality Management methods
- ✔ Community Policy synergy with technology
- ✔ Introduction to key stakeholders/Prospects in specific industries
- ✔ Rapid Response Initiative
- ✔ Environmentally safe work culture
- ✔ Safety as optimal control measures



ORGANIZATIONAL CHART



POLICY STATEMENTS

QUALITY ASSURANCE/QUALITY CONTROL (QA/QC)

BLUTEK is committed to offering service with the highest standard of **QUALITY GUARANTEED**. It is our policy to offer services in accordance with the dictates and regulations of all relevant regulatory bodies on **QUALITY ASSURANCE** and **CONTROL**.

We will strive at all times In all our activities to meet and exceed the laid down Quality Standards. We will continue to give the highest quality customer services because we have recognized the importance and essence of **QUALITY** and made it our priority. In this regards, we shall:

- I. Ensure that our products and services comply with all industry codes and standards, statutory regulations and clients' specifications.
- ii. Ensure full implementation of project quality plan
- iii. Ensure that various revised industry codes and standards are readily available in-house to facilitate easy reference.
- iv. Establish a system of quality control audit.
- v. Investigate all operational non-conformities promptly in order to identify, correct and prevent re-occurrence.
- vi. Establish Quality assurance control procedures, plans and personnel roles.
- vii. Encourage employees who excel in the help of the company in meeting its QA/QC objectives through period incentives.
- viii. Keep records of non-compliance and remedial actions.
- ix. Ensure all non-compliance are successfully closed out



HEALTH AND SAFETY

INTRODUCTION

The Health, Safety and Environmental Management System is the means by which the company implements its Health, Safety and Environment Policy and fulfils its legal and moral obligations. It is a live system that states the company's intentions and provides methods of achieving them.

The BLUTEK HSE-MS is a complete guide to the management of HSE activities in all aspects of its operations. It is a BLUTEK Management policy to conduct its activities in such a manner to take foremost account of the health and safety of its employees and other persons, and to give proper regard to the conservation of the environment. BLUTEK Management commitment is made transparent through the effective organization and resources put in place.

BLUTEK's established policies and procedures, programs and practices are integrated in a commercially sound manner to manage HSE and having a well articulated HSE-MS will ensure continuous improvement with all measures taken to protect the health, safety and environment of our various operations.

Presently, we have completed about 80% of our HSE-MS implementation plan. The HSE plan has the details on the activities being carried out to achieve the remaining goals. Our target is achievable.

The HSE Management System is applicable to all BLUTEK International activities.

The BLUTEK annual audit and review has indicated that there is a Continuous Performance Improvement.

The first level of improvement is the internal control mechanisms for routine HSE activities.

The second level of improvement is auditing and management review of HSE performance. This process assesses the extent of compliance with HSE plans, procedures and project instructions, and allows corrective actions to be applied to any section of the HSE management system.

The third level of improvement is the HSE Management System Improvement Plan, which provides a means of challenging baseline standards. It questions the way activities are presently carried out and examines whether tasks can be re-organised, responsibilities re-defined or better facilities provided to improve the inherent safety of the business.

The HSE-MS is based on the Health, Safety Environmental and Security (HSES) Policy and



Procedure Manual and is structured to provide:-

- A clear statement of the HSE policy and objectives
- The strategy for its implementation
- Definition of the safety organisation and responsibilities
- Performance standards for all safety-related activities
- A basis for planning and implementing safety management activities
- Means of monitoring and controlling safety performance
- Audit and management review functions

1.1 OBJECTIVES OF THE HSE- MS

The purpose of this manual is to demonstrate and explain how BLUTEK plans to implement its policies, procedures and targets. The HSE-MS manual ensures that policies objectives, organizational structure, responsibilities, standards, processes, procedures, controls and resources are defined and aligned to manage HSE risks and impacts, according to defined standards. In addition, it also ensures that processes and procedures are in place to identify, assess and control HSE risks to agree performance standards and to recover from HSE incidents should they occur.

Hence, HSE MS provides assurance and demonstrates that there is a systematic approach to HSE management within BLUTEK which ensures compliance with the law, BLUTEK HSE Policy and objectives, and maintains continuous improvement in HSE performance.

The HSE MS outlines in detail processes designed to ensure that all hazards with the potential to cause injury, major asset damage, significant environmental impact, and /or considerable adverse impact to the BLUTEK's reputation, have been identified, evaluated and are suitably managed.

The BLUTEK HSE policy is supported by the following objectives:

- i. To set and maintain the highest standards for HSE throughout all activities within the companies.
- ii. To maintain these standards by adhering to all relevant company and industry practices and by meeting the requirements of the Health & Safety at Work Act, 1974. Such practices are to be continually monitored and reviewed to maintain safe systems of work at all times.
- iii. To ensure that all employees and others who might be affected by our activities are informed of these standards by effective communication, instruction and training as appropriate.
- (iv) To ensure that all the company's employees and others involved in the company's activities understand their responsibilities for the safety of themselves and others, and discharge them with reasonable care.
- (v) To ensure that arrangements exist and are used for joint consultation and exchange of information with all employees and others involved in the company's activities. The objectives of



such arrangements are to encourage and promote the effective participation by all the Company's employees and others involved in the Company's activities.

- (vi) To ensure that HSE control systems are in place, are operational and are followed in such a manner that they are not viewed as subordinate to other management responsibilities. Line management have personal responsibility for all aspects of HSE within their area of control.

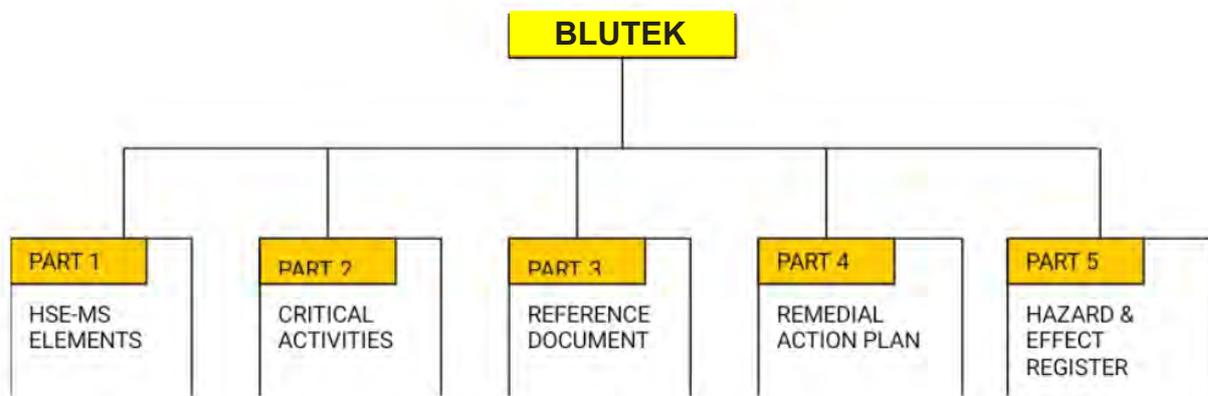
The policy will be reviewed periodically and revised as and when necessary. Changes to the policy will be notified to all employees and others involved in the company's activities.

2. SCOPE OF THE HSE-MS

The BLUTEK HSE MS is a framework for the management of all line-managed activities in preparing and executing our maintenance & inspection operations. It defines the policies, objectives, organisational structure, responsibilities, standards, resources, procedures, processes and controls that are in place to manage Health, Safety and Environmental protection in all phases of our operations.

1.3 STRUCTURE OF THE HSE-MS

Fig. 1: The HSE- MS is presented in five parts:



ENVIRONMENTAL PROTECTION

We recognize the hazardous nature of our activities on our environment, and the adverse consequences of failure to observe, check and control or completely eliminate that affect our environment and minimize hazardous waste production In all our activities. All wastes generated shall be collected, handled, treated and disposes of in an environmentally safe manner.

BLUTEK will not only meet existing environment laws and regulations but will endeavor to go beyond the status quo in ensuring that we have a safer environment.



DRUGS AND ALCOHOL

BLUTEK is engaged in the creation and preservation of a work environment where all personnel can carry out a work activities in a healthy, safe and productive manner. it is recognized that alcohol abuse, together with the use of drugs or analogous substance badly affects the work activity of the employee, creating a work environment that is inadequate in terms of safety and productivity, creates high risk for the physical safety of all workers. Thus, the use, possession, distribution and sale of drugs in the working places of the company are strictly forbidden. It is a terminal offence for any employee of BLUTEK to be under the influence of alcohol or in possession of or under the influence of any non-prescribed drug such as cocaine, amphetamine, marijuana, hashish or other illegal substances while on the company's premises or worksite.

We will instigate the adoption of disciplinary measures if any of these infringements occur which may include the termination of the employment. To ensure that this rule is respected, the company reserves the right to carry out spot checks without prior notice of the presence of drugs and alcohol beverage in working places, if discovered, such substance shall be immediately confiscated and destroyed.

This policy applies to all employees, visitors, contracted personnek and associates involved in BLUTEK PROJECTS OIL SERVICES LTD.



CORPORATE SOCIAL RESPONSIBILITY

As a socially responsible company, BLUTEK ensures that it puts policies and systems in place that will contribute to the sustainable development of its host communities and the general public. In keeping with our Policy objectives activities of the company in all its area of operation are planned and executed in such a manner that the preservation of the Health, Safety and Security of the members of the general public including the host community who may be affected by our operations are guaranteed. Any environmental mishap or pollution shall be attended to immediately and measures taken to forestall reoccurrence.

Our Company shall be sensitive to the needs, requirements and aspiration of the host community as much as are reasonable practicable.

At BLUTEK, we also ensure that the interest of our employees are protected and that they are adequately compensated for their efforts and contributions towards the overall growth of the company and the community at large, Adequate working equipment is provided to ensure their safety.





**OFFICE
ADDRESS:**



Contact Us:



4 Testimony Lane Port harcourt,
Rivers State.



blutekprojects@gmail.com



+234-803- 277-1077
+234-803-653-5440
+234-817-919-7693



www: www.blutek.com.ng